

**Projects Interaction and Review Team Meeting:
Carbon Sequestration Leadership Forum:
Paris, France
Sunday 25th March 2007**

Minutes of PIRT Meeting: 1300-1500

Location: Descartes Room at Le Méridien Étoile

Present: J Bradshaw (AUS – Co-Chair), N Otter (UK– Co-Chair), J Hake (GER), H Herzog (USA), B Reynen (CAN), T Sundset (NOR), F Rasmussen (DEN), RR Sonde (IND), H Höwener (GER), E Lysen (NETH), K Abuleif (SA), R Lynch (Secretariat), J Panek (Secretariat)

Apologies: M Goel (IND), M Sanchez (EC – Co-Chair)

Observers: S Bachu (CAN), A Thompson (CAN), P Cook (AUS), C. McCarthy (AUS), B Koppe (AUS)

1. Adoption of Chair of Meeting

- 1.1. Australia (John Bradshaw) chaired the meeting.

2. Membership of Core Group

- 2.1. The Netherlands and Saudi Arabia were welcomed to the PIRT, having joined in February.

3. Last Meeting, London, 14th November 2006

- 3.1. The notes from the London meeting were accepted
- 3.2. The Action Items from the London meeting were reviewed and all were found to have been completed
- 3.3. The agenda was accepted
- 3.4. No additional items were added to the agenda

4. Workshop

- 4.1. Final Update on Workshop
 - 4.1.1. NO reviewed the Workshop agenda, speakers and JB reviewed the posters. 180 people have signed up to attend workshop and 22 Posters confirmed, including; CSLF recognized projects, projects that may apply for recognition, and some external projects/activities that address current technology gaps
 - 4.1.2. **Action Item: Posters will be added to CSLF website after the meeting. Need to send email to the Poster Authors to get digital copies of posters and to get their permission to place posters on the website (CSLF Secretariat)**
 - 4.1.3. NO discussed the involvement of the PIRT members and how they may assist in facilitating audience participation and stimulating discussion if required during the course of the meeting, and the expectations of the workshop.

4.1.4. Action Item: Workshop notes will be put together based on submissions from PIRT Core members (especially NO) and the notes taken by the CSLF Secretariat and voice recordings (if required).

5. Discussion of PIRT Presentations

- 5.1. The various PIRT presentations and posters were briefly described for the Plenary, Workshop and Technical Group meetings.

6. Gaps Analysis Action

- 6.1. NO and JB reviewed the process and results to date of the Gaps Analysis with a 65% response rate (11 from 17 projects).

7. CSLF Technology Roadmap

- 7.1. The Technology Road Map was to be reviewed by the EC at the London meeting to ascertain if areas of it required updating and if so then a Taskforce was going to be put together to undertake that action. The EC have not completed this task and would be requested to identify whether they are going to do this task and if not it would be reassigned. (Note: it was later confirmed in the Technical Group meeting that the EC would advise the PIRT within 2 months as to what level of involvement they would have in both the PIRT and also this previously agreed to task.)

Action Item: After 1st July 2007 ensure that EC has announced their position as to involvement in the PIRT and also if they are going to review the Technology Road Map.

- 7.2. An item on the Strategic Plan requires the PIRT to encourage member countries to construct their own Technology Road Maps for CCS. It was decided that one way to encourage this would be to create a series of links on the CSLF Website to existing road maps from member countries. It was acknowledged that some member countries do not have technology road maps as such, but do have a series of strategic planning documents describing future action required in regard to CCS in their countries, and that these documents if available should be referenced when technology road maps are not available. For each web link a short statement should be prepared as to the nature of the document being referenced.

Action Item: CSLF Secretariat to engage with Member countries to obtain links to current Technology Road Maps for each country, and/or strategic planning documents for CCS that they have generated.

8. Future Project Meeting at next CSLF PG/TG Meeting

- 8.1. An informal PIRT meeting may be held in association with the Oslo Meeting in Norway on 21st and 22nd June 2007 (depending upon who is attending) and a formal meeting may be held in association with the Technical Group meeting that might be held in late November 2007 in association with the G8 meeting in Calgary, Canada. (Note: In the subsequent Technical Group meeting, it was suggested that the next Technical Group meeting could perhaps be in Saudi Arabia, but further advice would be forthcoming.)

9. CSLF Project Issues

- 9.1. The new project submission forms have been used for the submission of the Zama Project and Otway Basin Pilot Project. Feedback from the proponents have been that the forms were relatively easy to fill in and self explanatory.
- 9.2. NO chaired the session for the consideration of the two new projects. Brief descriptions were made about the projects and views requested from Core Members of the PIRT. Both projects were considered by PIRT and a recommendation made to the Technical Group to consider the projects for recognition.
- 9.3. During completion of the submission forms for the Zama and Otway Project, queries were raised as to who should sign for the country members. During discussion both within the meeting and post the meeting (with the CSLF Secretariat), it was suggested that the preference would be for the head of the CSLF country member Delegation to sign, but if that was not possible for whatever reason, then one of either the technical or policy group delegates should sign. Thus no alteration to the forms are required, and who signs is left up to the discretion of the CSLF country member.

10. Prioritisation of PIRT Strategic Plan Action Items

- 10.1. Prioritisation of the PIRT Strategic Plan Action items has not been formally done, but it appeared as though most items were underway to varying levels. Options are to be explored to address the Action items by collaborating with other agencies such as the IEA GHG program.

11. Rotation of PIRT Co-Chairs

- 11.1. Rotation of one of the 3 PIRT Co-Chairs was required under the guidelines of the PIRT on an annual basis.
- 11.2. EC advised prior to the meeting that they would withdraw from the Co-Chair position but would review the position as part of action item under 7.1.
- 11.3. Volunteers or nominations for the 3rd Co-Chair position was requested, but none were forthcoming. The two existing Co-Chairs of Australia (JB) and the UK (NO) then requested that if either of them requests some assistance during periods of high workload that they would appreciate one of the Core members of the PIRT to step forward and assist. Such assistance would be done on a rotating and as needs basis.

PIRT Meeting closed at 15:00

Summary of Action Items

- 4.1.2 **Action Item:** Posters will be added to CSLF website after the meeting. Need to send email to the Poster Authors to get digital copies of posters and to get their permission to place posters on the website (CSLF Secretariat).
- 4.1.4 **Action Item:** Workshop notes will be put together based on submissions from PIRT Core members (especially NO) and the notes taken by the CSLF Secretariat and voice recordings (if required).
- 7.1 **Action Item:** After 1st July 2007 ensure that EC has announced their position as to involvement in the PIRT and also if they are going to review the Technology Road Map.

- 7.2 Action Item:** CSLF Secretariat to engage with Member countries to obtain links to current Technology Road Maps for each country, and/or strategic planning documents for CCS that they have generated.

John Bradshaw & Nick Otter
Thursday 5th April 2007