

*Report of CSLF Secretariat
CSLF Strategic Implementation Reporting System (SPIR)
October 2006*

A. Meetings and Workshops

- Past
 - CSLF Policy and Technical Groups (3-5 April, Delhi, India). The Secretariat worked closely with the host country, India, in planning and organizing the meeting while resolving all logistical problems and arranging all necessary support. Minutes from the meeting have been prepared and are online at the CSLF website. The draft of the CSLF Strategic Plan has reached the end of its comments period (it received no comments) and is now in force. All items related to the meeting are now complete.
 - Executive Committee Meetings. Since the Delhi meeting, the Secretariat has staffed and provided all necessary support for three Executive Committee discussions and meetings.
 - IEA-CSLF Workshop. The Secretariat worked closely with the IEA in planning and organizing the IEA-CSLF Workshop on Near Term Opportunities for Carbon Capture and Storage, in San Francisco, August 22-23, 2006. Presentations from the Workshop are online at the CSLF website.
 - CSLF Technical Group (14-15 November, London, U.K.). The Secretariat is working closely with the Technical Group Chair and also the host country, the United Kingdom, in planning and organizing the meeting. The Agenda, along with additional information and documents related to the meeting, has been provided to Technical Group delegates and is available at the “London Meeting” page of the CSLF website.
- Future
 - CSLF Policy and Technical Groups (April 2007, Paris, France). The Secretariat has initiated planning for this meeting with the host country, France. Plans are for a four-day meeting. Members will be informed as plans progress.
 - IEA-CSLF Workshop on Legal Aspects of Storing CO₂. The Secretariat has worked closely with the IEA to plan and organize the IEA-CSLF Workshop on Legal Aspects of Storing CO₂, in Paris on October 17, 2006.

B. CSLF Members

No new applications for CSLF Membership have been received.

C. CSLF Project Templates

The Policy Group approved a standard project template as a communications tool. Project information templates to be filled out were sent to all 17 projects that have been recognized by the CSLF. As of the end of September, six projects have returned completed templates to the Secretariat:

- Alberta Enhanced Coal-Bed Methane Recovery Project
- China Coalbed Methane Technology / CO₂ Sequestration Project
- CO₂ Separation from Pressurized Gas Stream
- Feasibility Study of Geological Sequestration of CO₂ in Basalt Formations (Deccan Trap) in India
- IEA GHG Weyburn-Midale CO₂ Monitoring and Storage Project
- ITC CO₂ Capture with Chemical Solvents

Information from these project templates will be available on the CSLF website and for other CSLF outreach activities to provide increased visibility for the projects, such as an updated project DVD presentation and CSLF project brochures for the public, press and top-level decision makers.

D. Implementation of the CSLF Strategic Plan

As requested by the CSLF Executive Committee, the Secretariat prepared a draft implementation approach for the CSLF Strategic Plan that went into effect in June. This draft implementation approach was intended to be a starting point to identify specific actions that could be taken in each areas identified by the CSLF Strategic Plan.

As part of this implementation approach, and as directed by the Executive Committee, the Secretariat developed and implemented guidelines and procedures for the preparation of a quarterly report, the CSLF Strategic Plan Implementation Report (SPIR). Implementation involved developing a report of the Secretariat's own activities, coordinating with Task Force Chairs on their reports, and integrating all of the individual reports.

E. Current and Future Secretariat Documents

All Secretariat documents from past CSLF meetings are in the "Meeting Information" section of the CSLF website. Secretariat documents for the London Technical Group are also online at the CSLF website, in the "London Meeting" page of the website. These include:

- Secretariat Report on CSLF Project Selection Methodology. The Secretariat prepared a paper in support of the PIRT that summarized both the existing informational requirements that are subject to all projects proposed for recognition by the CSLF and provided details on a proposed expansion that would add metrics to these requirements. A preliminary draft was reviewed

by PIRT members and comments were incorporated in the final draft. This draft will be discussed London meeting of the Technical Group and submitted to the Policy Group for approval.

- Meeting Agenda. The Secretariat worked closely with the Technical Group Chair to assemble an Agenda for the London Technical Group meeting. A preliminary draft was reviewed by the Technical Group Chair and comments were incorporated into the final draft.
- Minutes from Delhi meeting (April 2006). The Secretariat assembled the Minutes from the Delhi meeting based on its notes and transcripts from the meeting. A preliminary draft was sent out to Policy and Technical Group delegates and comments were incorporated in the final draft.

F. Public Outreach

At the Delhi meeting, the Policy Group decided to assemble a comprehensive list of public outreach experts in Member countries that could be available for future activities. A request for listings of public outreach experts was sent to all CSLF Members in July. As of the end of September, five CSLF Members have provided the Secretariat their listings:

- Canada
- India
- Korea
- United Kingdom
- United States

Each CSLF Member's public outreach experts will assist as needed with that Member's public outreach activities involving carbon capture and storage, and also be available to dialog as needed with similar public outreach experts of other CSLF Members. Members that have not responded are encouraged to do so.

G. CSLF Blog

Establishing a blog as a communications tool for stakeholders to use to share ideas could promote communications and openness. A CSLF blog was approved by the Policy Group for a 6-month trial. Its purpose is to facilitate greater involvement of the stakeholders and to foster greater communications both among stakeholders, and between stakeholders and the CSLF.

Development of the CSLF blog, to be called the "CSLF Discussion Forum" is nearing completion. The Secretariat will inform Members when it is on line and encourages Members to promote the use of the blog to stakeholders. Provided that sufficient experience is gained, the Secretariat expects to report on the performance of the blog at the April 2007 Policy Group meeting in Paris.

H. Updates to CSLF website (www.cslforum.org)

A number of changes have been made to the CSLF website:

- Annotated Links. The Policy Group in Delhi approved the expansion of the annotated links in the CSLF website. Considerable research has resulted in more than 90 new links to other sequestration-related websites have been added to the “Links” page of the CSLF website. More than 125 annotated links are now available at the “Links” page.
- The disclaimer recommended by the Secretariat and approved by the Policy Group in Delhi is now on the links page. The purpose is to eliminate any liability for what is on any of the linked pages.
- Upcoming April 2007 Meeting of the CSLF Policy and Technical Groups. A link for the upcoming April 2007 CSLF meeting in Paris has been added to the “Events” page of the CSLF website. A “Paris Meeting” page also has been added to the “Meeting Information” section of the CSLF website for room documents, including final drafts of minutes from the Delhi meeting.
- Upcoming November 2006 Meeting of CSLF Technical Group. A link for the upcoming November meeting of the Technical Group in London has been added to the “Events” page of the CSLF website. A “London Meeting” page also has been added to the “Meeting Information” section of the CSLF website for room documents and venue information, and includes an online meeting registration form.
- April 2006 Meeting of the CSLF Policy and Technical Groups. All presentations from the April CSLF meeting in Delhi, India, have been added to the “Presentations” page of the CSLF website. A new page containing photos from the Delhi meeting was also added to the CSLF website.
- IEA-CSLF Workshop. Presentations from the August 2006 IEA-CSLF Workshop on Near Term Opportunities for Carbon Capture and Storage have been added to a new “IEA-CSLF Workshops” page in the “Meeting Information” section of the website.

I. Stakeholders

Several activities involving stakeholders are ongoing or planned:

- The Policy Group in Delhi requested the World Energy Council (WEC) to work with stakeholders to prepare a proposal on future stakeholder involvement. The Secretariat is coordinating with the WEC about the stakeholder’s proposal.
- More than 50 stakeholders have signed up for the CSLF Registry since the April CSLF meeting. There are now 66 registered stakeholders, three of which have requested not to be shown in the CSLF website listing. Members are encouraged to have their stakeholders register.
- A stakeholder meeting is tentatively planned for the April Paris CSLF meeting.
- Stakeholders are participating in the joint workshops with the IEA noted above.

J. Procedures for Election of Officials

The Secretariat has initiated discussions with the European Commission on procedures for election of CSLF Officials.

K. Trademark Registration

The application for a trademark for the CSLF logo was filed on February 24, 2006 with the United States Patent and Trademark Office. This filing will effectively register the trademark in the 78 countries signatory to the Madrid Protocol. This application is still going through the normal application review process at the U.S. Patent and Trademark Office and is expected to be finalized within a few months.